University of California, Riverside
Academic Senate
Service Level Agreement

EXECUTIVE SUMMARY

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THE SERVICE:

| Name of Service: | Academic Senate Administration |
| Keywords: | Senate, Shared Governance |
| Revenue Units: | |

Brief Description of Service:
The System-wide Academic Senate and the Divisional Senate provide the organizational framework that enables the faculty to exercise its right to participate in the shared governance of the UC as guaranteed by the Regents standing order 105. The Academic Senate determines academic policy; sets conditions for admission and granting of degrees; authorizes and supervises courses and curricula; and advises administration on faculty appointments, promotions and budgets and all aspects of campus climate and welfare.

Customers Eligible to Request Service:
Members of the Divisional Senate

How is Service Requested:
Request for service depends on the type and source of the request. Usually via memo, email, and campus systems. The scope and impact of Senate involvement in shared governance is wide and varies.

How is the Service Delivered:
Delivery of service depends on the type and source of the request. Usually via memo, email, and campus systems. The scope and impact of Senate involvement in shared governance is wide and varies.

Service Level Agreement Specifics:
The unit provides the administrative support that the UCR’s Academic Divisional Senate requires to fulfill its mission.
As part of this support function, Academic Senate Administration supports Standing and Special Divisional Meetings and provides staff support and other assistance to the following faculty committees:

### Standing Committees:
- Academic Freedom
- Academic Personnel
- Charges
- Committees
- Courses
- Distinguished Campus Service
- Distinguished Teaching
- Diversity and Equal Opportunity
- Educational Policy
- Executive Council
- Faculty Research Lecturer
- Faculty Welfare
- Graduate Council
- Grievance Consultation Panel
- International Education
- Library, Information Technology and Scholarly Communication
- Memorial Resolutions
- Physical Resources Planning
- Planning and Budget
- Preparatory Education
- Privilege and Tenure
- Research
- Rules and Jurisdiction
- Scholarships and Honors
- Undergraduate Admissions
- University Extension

### Ad Hoc Committees:
- Ad Hoc Committees of the Academic Senate are created for very specific tasks, rather than the general and overarching tasks other committees oversee. They generally exist for a short amount of time, until their task is dealt with.

### Executive Committees:
- Executive Committee - College of Engineering
| Executive Committee - College of Humanities, Arts and Social Sciences |
| Executive Committee - College of Natural and Agricultural Sciences |
| Executive Committee - Graduate School of Education |
| Executive Committee - School of Business Administration |
| Executive Committee - School of Medicine |
| Executive Committee - School of Public Policy |

| Recharge Services: | None |
| Premium Services: | None |
| Staffing Requirements: | 8 FTE |